

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**July 11, 2018**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Bryan Duffield, Matt Moser, Jerry Willmeng and Rob Harper.

The Pledge of Allegiance was led by Clerk Sandy Kraemer

**CONSENT AGENDA**

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the June expenses totaling \$438,255.99. Moved by Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, to approve the consent agenda and June 13, 2018 meeting minutes. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes. 7 AYES. APPROVED.

**PRESENTATIONS AND ANNOUNCEMENTS**

Caleigh Dahn gave an update on Amicus Dog Park. Caleigh has exceeded her goal for this project and the Grand Opening will be on August 5, 2018 at 2:00pm at the former Washington Elementary School Site. She asked if the Coloma Township Board members would be in attendance for her to turn the reins over to the Township. This has been a 7 month project for her to earn her Gold Award for Girl Scouts.

Supervisor Parrigin asked if there was anyone else in the room that had any presentations or announcements. Maria Moen, Republican running for State Representative, asked if she could have a few minutes to speak. She stated the reason she is running for this position is her concern for the poor roads in our area, better education, and to create more jobs for our area.

The Pauline Wendzel, Republican also running for State Representative, who family has lived in this area for many years, informed everyone she wants to see the next generation of leaders with the skills to succeed in the growth for our economy, decrease regulations by eliminating bureaucratic red tap to improve our business environment and lead to economic growth, and also improve the roads in our area. Kim LaSata, Republican running for State Senate, is a former school teacher, a farmer, and a veteran's daughter. She will be accountable to you and fight for lower taxes, education reform, and meaningful auto insurance rate relief for Southwest Michigan drivers.

## CORRESPONDENCE

None

## COMMITTEE REPORTS

Chana Kniebes, from North Berrien Community Development, informed everyone the 4<sup>th</sup> of July Festival, in Watervliet, was very successful. She also announced a new business coming to the Coloma area by the name of Soulard's. It will be a pastry and cake selling business, it will be located at 126 N. Church St., Coloma. The ribbon cutting ceremony will be held on Wednesday, July 25, 2018 at 5:30pm. Everyone is invited to the ribbon cutting ceremony.

Treasurer Jim Fulton stated the Planning Commission does not have a lot going on right now. Trustee Matt Moser, Parks and Recreation Chairman, stated they are in the process of having a Public Hearing for a Special Land Use Permit for the Amicus Dog Park.

Trustee Matt Moser presented the reports from the Paw Paw Lake Area Wastewater Plant. The Board asked Randy Hyrns to prepare a resolution for a Loan in the amount of \$400,000.00 to renovate and update the Sewer Plant. The flows are still up due to the 8.85 inches of rain received in May.

Police Chief Jason Roe is on vacation so the report, to the Board, was a written report. There were 216 complaints were investigated for the month of June, 2018. 14 Obstructing Justice, 8 larcenies, and 24 suspicious situations. It stated there were 33 arrests, 119 traffic stops, 25 citations issued, 103 traffic warnings, and 85 property checks.

Trustee Rob Harper stated the "Old Granddad Fire Truck" need some repairs and the firemen will receive Water Rescue training.

Trustee Bryan Duffield informed everyone some trees are being trimmed in the Cemetery otherwise all is quiet.

#### UNFINISHED BUSINESS

Last month the Board tabled Resolution # 2018/19 #8, Resolution waiving Penalty Fees and Interest for Failure to file a Property Transfer Affidavit, wanting more detailed information and asked the Assessor, Kevin Kutscher, to attend the July meeting. Kevin explained the need for the Resolution and stated the State will be looking for this Resolution when doing their auditing next year. He answered other questions and after discussion Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to approve Resolution # 2018/19 #8, Resolution waiving Penalty Fees and Interest for Failure to file a Property Transfer Affidavit. ROLL CALL VOTE: Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. 7 AYES. MOTION CARRIED.

#### NEW BUSINESS

Clerk Kraemer stated the Assessor's contract was up for renewal as of July 1, 2018. She informed everyone the contract is the same for the next 2 years, nothing has changed. In this discussion it was found a page of the contract was missing in the monthly packets distributed to the Board members. Clerk Kraemer said she would email everyone a copy of the new complete contract. Trustee Bryan Duffield stated he was fine with approving the contract and receiving the complete contract the next day. Trustee Bryan Duffield, seconded by Treasurer Jim Fulton, made a motion to approve the Assessor's contract for another 2 years. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes. 7 AYES. MOTION CARRIED.

Clerk Kraemer reported she needed an approval for the Election Inspectors for the August 7, 2018 Primary Election. Trustee Bryan Duffield, seconded by Trustee Matt Moser, made a motion to approve the list of Election Inspectors for the August 7, 2018 Primary Election. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes. 7 AYES. MOTION CARRIED.

Clerk Kraemer asked if the Board meeting for August could be changed from August 8<sup>th</sup> to August 15<sup>th</sup> due to the election being held on August 7<sup>th</sup>. After discussion Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, made a motion to change the August 8<sup>th</sup> Board meeting to August 15<sup>th</sup>. ROLL CALL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes. 7 AYES. MOTION CARRIED.

A bill was received from Wightman & Associates, Inc. to pay Balkema Excavating, Inc., for construction of Lift Station #9, in the amount of \$44,350.00. Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to approve payment \$44,350.00 to

NEW BUSINESS CON'T

Balkema Excavating, Inc. ROLL CALL VOTE: Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes. 7 AYES. MOTION CARRIED.

PUBLIC COMMENTS

Berrien County Commissioner Dave Vollrath informed everyone the County is doing a salary survey for the Berrien County employees. He stated their next evening meeting will be held at Michigan State Research Bldg. at 6:00pm. The Paw Paw River Park should be finished by end of summer. He was told the APL building in Hagar Township is being sold.

A question was asked about the meeting the Drain Commissioner and Supervisor Parrigin had with the water issue at Pine Court & Rosemary Drive. Supervisor stated the Drain Commissioner never showed up for the meeting.

ADJOURNMENT

Treasurer Jim Fulton, seconded by Trustee Matt Moser, made a motion to adjourn the meeting at 7:55pm

Respectfully Submitted,

---

Sandy Kraemer, Clerk

---

Kenneth Parrigin, Supervisor

Date Approved