

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES  
PUBLIC HEARING AND REGULAR MEETING  
February 10, 2010**

**REGULAR MEETING**

The Public Hearing was delayed until Attorney Dienes could arrive; an accident on the highway caused him to be late.

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Bryan Duffield, Jim Fulton, and Jeff Mitchell. Absent: Trustee Cindy Aviles.

The Pledge of Allegiance was led by Trustee Duffield.

**CONSENT AGENDA**

Treasurer Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved January expenses totaling \$191,347.28. Moved by Treasurer Becht, seconded by Trustee Fulton to approve the consent agenda and finance report. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Duffield, yes; Mitchell, yes. Motion Carried.

**PRESENTATIONS AND ANNOUNCEMENTS**

Chana Kniebes announced the St. Patrick's Day parade would be held March 13, 2010 starting at 7:30pm this year. She also asked the Township to make a contribution to assist in covering expenses. Treasurer Becht made a motion to contribute \$300.00 to the St. Patrick's Day committee, seconded by Trustee Mitchell. ROLL CALL VOTE: Kraemer, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes. Motion Carried.

**CORRESPONDENCE**

A report was submitted to the Board with the expenses on the JF New/Spicer report to date.

A letter was received from the Coloma Glad-Peach Festival committee thanking the Township for past support. In addition, they requested that the Township Board make a contribution to assist with expenses this year. Treasurer Becht, seconded by Trustee Mitchell, moved to contribute \$2,000.00 to the Glad-Peach Committee. ROLL CALL VOTE: Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. Motion Carried.

## COMMITTEE REPORTS

Clerk Kraemer reported that she is receiving bids on outsourcing payroll and a decision will be made soon.

In the absence of Trustee Aviles, due to illness, Chana Kniebes from the North Berrien Community Develop reminded everyone of the up-coming Municipal Roundtable to be held at the Coloma Township Hall, on February 26, 2010 at 11:30am. She also announced Community Hospital will be hosting an after-hours on March 18, 2010 and encouraged everyone to attend.

Trustee Fulton stated the Planning Commission is working on finalizing a draft of the Agriculture district. Trustee Fulton made a motion, seconded by Trustee Duffield, asking the Board to place a moratorium on the Sign Ordinance until the Agriculture district is completed. VOICE VOTE: All Ayes. APPROVED.

Treasurer Becht announced the Joint Sewer committee will meet this week and finalize their budget. He stated there is a possibility there will be no raise in rates.

Chief Pompey presented his Police report in which he highlighted some of the activities on the report. He announced the November "Officer of the Month" was Trent DeGroff the December "Officer of the Month" was Ray Morlock, and January "Officer of the Month" was again, Trent DeGroff.

Trustee Mitchell reported the North Berrien Fire-Rescue budget is complete and reviewed some of the figures.

Trustee Duffield reported the Cemetery Board will have their budget finalized by the next meeting. He also stated he has been in discussion with the leaf pick-up company and there are several options the company has suggested. He will present it when it is finalized.

## UNFINISHED BUSINESS

Engineer George Granger reported two new valves for the water tower have been received and the installation has begun. Supervisor Parrigin asked if the previous leak in the water tower was due to a faulty valve in which Engineer Granger responded that it was.

Engineer George Granger presented pay estimate #25 from Balkema Excavating, Inc., in the amount of \$26,803.10 for work completed through January 31, 2010. Motion by Trustee Jeff Mitchell, seconded by Trustee Bryan Duffield, to approve pay estimate #25 from Balkema Excavating, Inc., in the amount of \$26,803.10. ROLL CALL VOTE: Duffield, yes; Mitchell, yes; Becht, yes; Parrigin, yes; Kraemer, yes. NAYES-0. MOTION CARRIED.

Attorney Dienes arrived and Trustee Duffield, seconded by Trustee Mitchell moved to close the regular meeting and open the Public Hearing at 7:40p.m. ROLL CALL VOTE: Kraemer, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes. MOTION CARRIED.

#### PUBLIC HEARING

The Public Hearing on the Morning Aire and Weatherly Drives Sanitary Sewer Extension Special Assessment District #10-01 was opened at 7:40 p.m. Engineer George Granger presented and reviewed a map of proposed sewer extension. Some of the property owners in attendance asked questions which were answered by Engineer Granger or Attorney Dienes. Prior to the Township meeting, three property owners presented letters to the Township in opposition to the project. The next Public Hearing will be held on March 10, 2010 prior to the Township's regular meeting.

A motion was made by Trustee Fulton and supported by Trustee Mitchell, to close Public Hearing and reopen the regular meeting at 8:45pm. ROLL CALL VOTE: Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. Motion carried.

#### NEW BUSINESS

Supervisor Parrigin ask for Board approval for himself and Attorney Scott Dienes to work on Ravine View Estates legal billing policy. Attorney Dienes' firm also represents Ravine View Estates so he will get a letter of consent from both parties.

Motion by Trustee Jeff Mitchell, seconded by Bryan Duffield for this approval. ROLL CALL VOTE: Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. NAYES-0. MOTION CARRIED

A resolution regarding Zoning Application fees, Development Review Fees, and establishing an Escrow Fund requirement for certain Zoning Applications and Developments was presented to the Board for approval. Trustee Fulton, seconded by Trustee Mitchell, asked the Board to approve this resolution. ROLL CALL VOTE: Becht, yes; Parrigin, yes; Kraemer, yes; Duffield, yes; Mitchell, yes; Fulton, yes. APPROVED.

Trustee Mitchell presented Coloma Charter Township Resolution #10-03 to allow North Berrien Fire Rescue Department to start billing for services covered by insurance. After discussion and questions answered by Attorney Scott Dienes, Trustee Mitchell, seconded by Trustee Duffield, asked the Board to approve Resolution #10-03. ROLL CALL VOTE: Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Duffield, yes. Motion Carried.

Treasurer Becht informed everyone the tax deadline has been extended until March 1, 2010. He also reviewed a draft of the Township budget with the Board members.

## PUBLIC COMMENT

None

## ADJOURNMENT

Trustee Duffield, seconded by Trustee Mitchell, moved to adjourn the meeting at 9:16pm.

Respectfully Submitted,

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Sandy Kraemer, Clerk

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Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_

