

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
February 12, 2014

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Jim Fulton, Bryan Duffield, Matt Moser, and Rob Harper.

The Pledge of Allegiance was led by Trustee Bryan Duffield.

**CONSENT AGENDA**

Treasurer Lance Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved the January expenses totaling \$181,021.84. Moved by Treasurer Lance Becht, seconded by Trustee Jim Fulton, to approve the consent agenda and January Board minutes. ROLL CALL VOTE: Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Becht yes; Parrigin, yes; Kraemer, yes. ALL AYES. APPROVED

**PRESENTATIONS AND ANNOUNCEMENTS**

The 2014 Miss and Mr. Coloma and their courts were introduced at the meeting and were given Certificates recognizing their position on the courts and also honored by Coloma Charter Township. They were also given small boxes of chocolate for Valentine's Day.

Police Chief Randy Pompey informed everyone the Police Department was recognized by United Way, at their annual wrap-up meeting. They received the "Bon Fire Award" for having over 90% of the employees participate in United Way. They also received the "Lulu" award which is the small business award for 2013. Chief Pompey recognized Officer Trent DeGroff. Officer DeGroff went through Public Safety Training, and received the "Capstone" award. There were only 13 Officers in the State of Michigan who received this distinguish award. Chief Pompey presented Officer DeGroff with a trophy and informed him of how proud he was of him. Also Chief Pompey introduced the 2013 Coloma Township Officer of the year, Matt Walls, and presented him with a certificate. Chief stated he was very proud of his entire department.

John from Deer Forest announced Deer Forest is now a Non-Profit organization and want to educate people on the animals in nature. He would like to do a Walk/Run for a fundraiser on June 7<sup>th</sup>. He stated he has spoken with Police Chief Pompey on the details and would like the Township Board's permission. After discussion Supervisor Parrigin stated the Board would give permission it as long as Chief Pompey supervised it.

#### CORRESPONDENCE

Clerk Kraemer received a letter from, Kreis & Enderle, Attorneys, stating pursuant to a new liquor application process in this state, the Michigan Liquor Control Commission now requires local government's approval prior to an application for licensing. She informed everyone Contessa Wine Cellars, Inc is pursuing transfer of owner interest and asked for approval from the Township Board. Trustee Jim Fulton, seconded by Matt Moser, made a motion to approve Contessa Wine Cellars, Inc to transfer owner interest. ROLL CALL VOTE: Duffield, yes; Harper, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Moser, yes. ALL AYES MOTION APPROVED.

Clerk Kraemer stated the Berrien County Planning Department approved the proposed ordinance changes to ordinance #106. She reported the first reading was at last month's Township Board meeting; now it can be approved. Trustee Jim Fulton, seconded by Bryan Duffield, made a motion to approve the changes made to Ordinance #106. ROLL CALL VOTE: Harper, yes, Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes. ALL AYES. MOTION CARRIED.

#### COMMITTEE REPORTS

Chana Kniebes invited everyone to attend a progressive Open House on Badt Drive on February 13<sup>th</sup> from 5 to 7pm. It is to officially celebrate the relocation of the Coloma Watervliet Area Chamber of Commerce and the North Berrien Community Development office with a ribbon cutting/open house and Business after Hours with three other Businesses. They are Healthy to the Core, Edward Jones Investments, and American Homes Real Estate. Please come and enjoy.

Clerk Kraemer reported the 2014 St. Patrick's Day Parade will be held on March 15, 2014 at 8:00pm. There will be a St. Patrick's 5KRun/Walk the morning of the Parade with sign up starting at 9:00am at Coloma Township Hall. There will be an Irish story and craft hour at the Coloma Public Library starting at 1:00pm, also there will be a book sale from 10:00am to 2:00pm.

#### COMMITTEE REPORTS CON'T

Treasurer Lance Becht reported the Paw Paw Lake Area Wastewater Plant average flows for 2013 were 880,000 gallons per day. He stated the DEQ did its annual plant inspection and gave the plant a clean report. He informed everyone they reelected the same officers as last year. They are working on their budget and the plant is in compliance.

Chief Pompey highlighted his police report and stated there was a total of 214 complaints investigated in January. After reviewing his report he stated he would answer any questions.

Trustee Rob Harper stated there were 35 fire runs in January. They are seeking Board approval to purchase lawn equipment not to exceed \$4,000.00; this would be taken out of the Supplies Expense line item in this year's budget with a remaining balance of over \$7,700.00. Fire Chief Ruff created 3 new Auto-Aid agreements with Covert Township, Benton Township, and Watervliet Fire Department. They are working on the budget for the coming year.

Trustee Bryan Duffield reported the Cemetery Board should have their budget ready for the next Township meeting and there are no increases for the coming year and it has been the same for about the last 7 or 8 years.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

Clerk Kraemer received a copy of The Rental Property Registration Application and fees for 2013-2014 increasing fees from \$15.00 to \$25.00 per unit per year and asked for an approval in the increase. After discussion Treasurer Lance Becht, seconded by Rob Harper, made a motion to approve the 2013-2014 Rental Property Registration Application and fees from \$15.00 to \$25.00 per unit per year. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes. ALL AYES. MOTION CARRIED.

Clerk Kraemer received a request from the St. Patrick's Day committee requesting the same contribution, from the Township, as last year which was \$300.00 and asked for approval. Trustee Matt Moser, seconded by Trustee Rob Harper, made a motion to approve a \$300.00 contribution be made to the St. Patrick's Day Parade committee. ROLL CALL VOTE: Becht, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes. ALL AYES. MOTION CARRIED.

NEW BUSINESS CON'T

Clerk Kraemer also asked the Board to approve the St. Patrick's Day 5K walk/run at the Township with registration beginning at 9:00am on March 15, 2014. Trustee Matt Moser, seconded by Trustee Jim Fulton, made a motion to approve the St. Patrick's Day 5K walk/run on March 15, 2014, at the Township with registration beginning at 9:00am. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes, Duffield, yes; Harper, yes; Fulton, yes; Becht, yes. ALL AYES. MOTION CARRIED.

PUBLIC COMMENTS

Bob Wooley stated he offered State Representative Al Pscholka the North Berrien Senior Center as a place to have a meeting regarding the Landfill.

Coloma City Mayor Jim Polashak informed the Township the Road from the Bridge to Randy's BP station is due for repaving this year.

Clerk Kraemer stated Rory Bell (Township Maintenance Supervisor) wanted to thank the City and let them know how much he appreciated Rod Burkholder (City Streets Supervisor) for training him and letting him use the City Loader to remove the snow for just the cost of fuel.

ADJOURNMENT:

Moved by Trustee Jim Fulton, seconded by Trustee Matt Moser, to adjourn the meeting at 8:00pm.

Respectfully Submitted,

---

Sandy Kraemer, Clerk

---

Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_