

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
January 12, 2011

CALL TO ORDER

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Cynthia Aviles, Jim Fulton, Jeff Mitchell and Bryan Duffield.

The Pledge of Allegiance was led by Trustee Bryan Duffield.

CONSENT AGENDA

Treasurer Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved December expenses totaling \$217,284.28. Moved by Treasurer Lance Becht, seconded by Trustee Jim Fulton, to approve the consent agenda and finance report. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes. APPROVED.

PRESENTATIONS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

COMMITTEE REPORTS

Clerk Kraemer stated the outsourcing of payroll has begun and working well.

Supervisor Parrigin stated the plan for spring road improvements are Wilson Road (from Bundy to Coloma City limits), Little Paw Paw Lake Road (from Clymer to Becht), & Jill Anne Drive (from Park to dead end).

Trustee Fulton reported all is quiet on the Planning Commission at this time.

Treasurer Becht reported the Sewer Board will begin discussing their new budget and will nominate officers at their meeting tomorrow night.

Chana Kniebes from North Berrien Community Development announced the Chamber will be updating their Coloma-Watervliet map which they do every two years. She also stated the St. Patrick's Day lighted Parade will be held on March 12, 2011 starting at 7:30pm.

Police Chief Randel Pompey presented his Police report in which he highlighted some of the activities. He informed the board Officer Ray Morlock had a heart attack but is doing well and hopes to be back to work soon.

Trustee Bryan Duffield informed everyone the new budget for the Cemetery Board looks very similar to last year's budget. Some planning has begun on the new portion but it is still a 5 year project.

Trustee Jeff Mitchell reported the Fire Board approved almost \$12,000.00 in expenses this past month. He also stated the Coloma station needs to repair and reseal their parking lot with costs to be somewhere from \$85,000.00 to \$100,000.00. Chief Spiegel will discuss this expense during their new budget. He also stated the Fire Board approved outsourcing the payroll to Paycor, Inc. This is the same company the Township approved. Once set up, on the system, they will pay their firefighters on a monthly basis instead of a quarterly, which means they will not need to hold as much in their escrow account.

UNFINISHED BUSINESS

None

NEW BUSINESS

Clerk Kraemer announced since outsourcing the payroll it was brought to her attention the Township has 2 people that are paid on a PTO (Paid Time Off) basis and that everyone else is paid on a vacation time, sick time, etc basis. She asked the Board if they would approve everyone be paid on the same basis. Trustee Cynthia Aviles stated she would like the Personnel committee to discuss it along with getting the employee handbook updated which was started about two years ago. Supervisor Parrigin asked the Personnel committee to set up a date to pursue it. It was decided the Personnel committee will meet on January 26, 2011 at 1:00pm.

PUBLIC COMMENT:

None

ADJOURNMENT:

Motion by Trustee Mitchell, seconded by Trustee Fulton, to adjourn the meeting at 7:25 pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____

