

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**July 8, 2009**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Cynthia Aviles, Bryan Duffield, Jim Fulton, and Jeff Mitchell. Absent: None

The Pledge of Allegiance was led by Trustee Duffield.

**CONSENT AGENDA**

Treasurer Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved June expenses totaling \$159,205.40. Moved by Treasurer Becht, seconded by Trustee Mitchell to approve the consent agenda and finance report. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes. APPROVED

**PRESENTATIONS AND ANNOUNCEMENTS**

Mary Spessard from the Paw Paw Lake Advisory Committee presented a short history of the committee and some of its goals. She stated some of the concerns are controlling the weeds in the lake, possibly spot dredging of the lake, and cleaning the Branch-Darby Drain that would be a decision made by Berrien County. Supervisor Parrigin asked if anyone had questions regarding the presentation and there were none. He thanked her for the update.

**CORRESPONDENCE**

A letter of inquiry from Berrien County 9-1-1 was received, asking if we wanted to amend the way in which we receive 9-1-1 calls. After discussion and advice from Lieutenant Roe it was decided to keep the agreement the same with no changes. Supervisor Parrigin asked for a motion. Motion by Clerk Kraemer, seconded by Trustee Aviles to respond to the Berrien County 9-1-1 letter to keep the agreement the same with no changes. ROLL CALL VOTE: Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes; Fulton, yes. NAYES-0. MOTION CARRIED

Supervisor Parrigin made the announcement there will be a public meeting on the Smith & Strong Drain at the Coloma Township Hall on July 14, 2009 at 10:00am.

## COMMITTEE REPORTS

Trustee Aviles reported that on and off over time the personnel committee has discussed an update was needed to the non-union employee's handbook/benefit package. The employees asked the personnel committee to review the current benefit package with some additional benefits they would like. The committee has looked at the current handbook/benefit package and agrees it definitely needs to be updated. One of the additional benefits requested is that the township pays out accumulated sick time. The current policy states the township does not pay out sick time and the personnel committee recommends that policy not be changed. Current policy states the non-union employees can accrue up to 180 days of sick time to be used when they are ill. The current handbook does not imply it will be paid out upon retirement or departure. Trustee Aviles made a motion to reaffirm that the current policy not be changed in regards to the use of sick time and sick time would not be paid out upon retirement. Clerk Kraemer seconded. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes. NAYES-0. MOTION CARRIED.

Trustee Aviles also recommended the township look into a short-term/long-term disability policy for non-union employees. A workshop was held on July 23, 2009 for the entire board, with Attorney Keith Brody, to explain how municipalities write handbook/benefit packages. Trustee Aviles made a motion for the personnel committee to continue to work with Attorney Brody and the township employees to update our current handbook/benefit package and investigate a short-term/long term disability policy. Seconded by Trustee Duffield. ROLL CALL VOTE: Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes. NAYES-0. MOTION CARRIED.

Trustee Fulton reported the Planning Commission Master Plan draft is ready for distribution and will ask for a motion to approve it under new business.

Treasurer Becht reported the Sewer Board has discussed a cleaning of the plant and also a long term study of the sewer plant.

Lieutenant Jason Roe presented the police report in the absence of Chief Pompey. He discussed several incidents on the police report then asked if there were any questions.

He announced "Officer of the Month" is Officer Andy Ulleg and thanked him for his suggestions and contributions to the department.

Trustee Mitchell stated the 16 applicants for the Fire Chief position will be interviewed and narrowed down to 9 then down to 4. He was asked if the 4 would have public interviews similar to the Police Chief position and he stated he presumed that would happen.

## UNFINISHED BUSINESS

Engineer George Granger presented pay estimate #17 from Scott W. Taylor Excavating, Inc., in the amount of \$36,039.49, for water service connections for the month of June, 2009. Motion by Trustee Duffield, seconded by Clerk Kraemer, to approve pay estimate # 17 from Scott W. Taylor Excavating, Inc in the amount of \$36,039.49. ROLL CALL VOTE: Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes. NAYES – 0. MOTION CARRIED

Engineer George Granger presented pay estimate #12 from Maurer & Parks Well Drilling, in the amount of \$6,310.00, for work in June, 2009. Motion by Trustee Mitchell, seconded by Trustee Fulton, to approve pay estimate #12 from Maurer & Parks Well Drilling, in the amount of \$6,310.00. ROLL CALL VOTE: Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes. NAYES-0. MOTION CARRIED.

## NEW BUSINESS

Trustee Fulton asked for a motion to authorize the distribution of the Draft of the Coloma Charter Township Master Plan. Seconded by Trustee Mitchell. ROLL CALL VOTE: Duffield, yes; Aviles, yes; Kraemer, yes; Parrigin, yes; Becht, yes; Mitchell, yes; Fulton, yes. NAYES-0. MOTION CARRIED.

On July 14, 2009 Police Chief Pompey will hold a public meeting at Coloma Township Hall at 7:00pm regarding the new law passed on legalizing marijuana for medical use.

Coloma Charter Township Board of Trustees  
July 8, 2009  
Page 4

**PUBLIC COMMENT:**

An announcement was made the Firemen would hold a pancake breakfast during Glad-Peach festival which will be held August 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>.

Moved by Trustee Aviles, seconded by Trustee Duffield, the meeting adjourned at 7:43pm.

Respectfully Submitted,

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Sandy Kraemer, Clerk

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Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_