

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 16, 2012**

CALL TO ORDER

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Cindy Aviles, Jim Fulton, and Jeff Mitchell. Absent Bryan Duffield.

The Pledge of Allegiance was led by Clerk Kraemer.

CONSENT AGENDA

Treasurer Lance Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved April expenses totaling \$401,935.43. Moved by Treasurer Lance Becht, seconded by Trustee Jeff Mitchell, to approve the consent agenda, April Board minutes, and finance report. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Mitchell, yes. Absent Bryan Duffield. 6 AYES 1 ABSENT AGENDA APPROVED.

PRESENTATIONS AND ANNOUNCEMENTS

Cassie Sikes, from Pride Ambulance, announced Pride Ambulance has become an accredited ambulance service. This is a top award when it comes to ambulance services. Top priority is recognizing patient care. She stated Pride Ambulance is very honored and pleased to receive this award.

CORRESPONDENCE

The American Legion Auxiliary Post 362 requested permission to sell Poppies in Coloma Township on May 24, 25, and 26, 2012. All money collected goes to Veterans or the families of Veterans. Trustee Cindy Aviles, seconded by Trustee Jim Fulton, made a motion to allow the American Legion Auxiliary to sell Poppies in Coloma Township on May 24, 25, and 26, 2012. VOICE VOTE: All Ayes. 1 Absent.

COMMITTEE REPORTS

Trustee Cindy Aviles reported there is an Area Guide out which is available in area businesses and is very informative regarding all the festivals, businesses, and things to do in our area. She also announced the "Cruise and Blues" festival scheduled June 16, 2012 is being finalized.

Supervisor Ken Parrigin reported the Berrien County Road Commission will be doing construction on Friday Road, from the City limits south to Angling Road. It will start June 4, 2012 and should be completed June 14, 2012 providing the weather cooperates.

Trustee Jim Fulton reported the Planning Commission meet last night and approved special land permits for two properties which will be voted on under new business.

Treasurer Lance Becht presented the March and April Paw Paw Lake Area Waste Water Plant Summary report. The Board selected Davis Construction to install new trickling filter equipment and domes at an estimate cost of \$760,000. Davis Construction was the lowest of three bids. The auditors have completed their annual review. Treasurer Becht also presented a sanitation rate analysis sheet to the Board. After discussion the Board made the decision to increase the sanitation rate by 10% effective July 1, 2012. Supervisor Parrigin asked for a motion. Trustee Jeff Mitchell, seconded by Treasurer Lance Becht, made a motion to increase the sanitation rate by 10% effective July 1, 2012. ROLL CALL VOTE: Aviles, yes; Kraemer, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Chief Pompey presented the April, 2012 Police report. He highlighted some of the activities for the month. He also informed the Board he is working on an "Employee Annual Driving Record Review Policy", which has been suggested by our risk management department, of our Insurance Company, that we put into place.

Trustee Jeff Mitchell reported Fire Chief Jim Spiegel submitted his resignation as of May 31, 2012. Jeff stated Chief Spiegel informed the Fire Board he wants to spend more time with his family. Tim Sewcyck announced he was stepping down as Chairman of Fire Board and after discussion the Fire Board appointed Steve Groendyk as the new Chairman. Trustee Mitchell announced the Fire Board will be placing an ad in the papers soliciting a new Fire Chief.

UNFINISHED BUSINESS

In March the Township Board discussed a proposed rate increase to support water line infrastructure maintenance for Coloma Township. It was not voted on so Trustee Jeff Mitchell, seconded by Trustee Jim Fulton, made a motion to increase the water line infrastructure maintenance for Coloma Township at a rate of \$0.12/1000 gallons and will increase at a rate of \$0.07 yearly, retroactive to April 1, 2012. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Aviles yes; Mitchell, yes; Fulton, yes; Becht, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Clerk Kraemer informed the Board the Public Safety Millage is up for renewal along with the Road Millage renewal for the August 7, 2012 primary. Supervisor Parrigin asked for a motion to approve both millages. Trustee Jim Fulton, seconded by Trustee Jeff Mitchell, made a motion to approve the Public Safety Millage and the Road Millage for the August 7, 2012 election. ROLL CALL VOTE: Kraemer, yes; Aviles, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes. 6 AYES. 1 ABSENT. MOTION APPROVED.

NEW BUSINESS

Clerk Kraemer presented a letter from Cheryl VanDrasek, Zoning Administrator/Deputy Clerk, advising the Township Board to consider revising the cost for water service hook-up and tap-in fees. In reviewing the information she provided, the Board decided to increase the water service hook-up and tap-in fees to \$3,250.00. Supervisor Parrigin asked for a motion. Trustee Jim Fulton, seconded by Trustee Jeff Mitchell, made a motion to increase the water service hook-up and tap-in fees to \$3,250.00. ROLL CALL VOTE: Aviles, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Clerk Kraemer stated the Planning Commission held a public hearing for a Special Land Use Permit request from Great Lakes Repair, Ryno Road West, with conditions. The Planning Commission voted unanimously to recommend to the Township Board approval of the request with conditions. After discussion Trustee Jim Fulton, seconded by Treasurer Lance Becht, made a motion to approve the Special Land Use Permit from Great Lakes Repair with conditions. ROLL CALL VOTE: Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Clerk Kraemer informed the Board the Planning Commission held another Special Land Use Permit request from Major Home Occupation to operate a Day Care Center at 4943 Highland Court, Coloma. The Planning Commission voted to unanimously recommend to the Township Board approval of the Special Land Use Permit. After discussion Trustee Jeff Mitchell, seconded by Clerk Sandy Kraemer, made a motion to approve the Special Land Use Permit from Major Home Occupation to operate a Day Care Center at 4943 Highland Court, Coloma. ROLL CALL VOTE: Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

PUBLIC COMMENT: Shawn Milton, Sales Representative from MDI, which is a Company that sells pumps for lift stations, stated he had discussed their pumps for lift stations in Coloma Township. He gave each of the Board members his booklet and he will get more information to Rory Bell, our Sanitation Supervisor. Tony Bertuca made the statement he would the Township Board to be involved in choosing the new Fire Chief.

ADJOURNMENT:

Motion by Trustee Cindy Aviles, seconded by Trustee Jeff Mitchell, to adjourn the meeting at 8:35pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____