

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 10, 2010

CALL TO ORDER

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Cynthia Aviles, Jim Fulton, and Jeff Mitchell. Absent Bryan Duffield.

The Pledge of Allegiance was led by Clerk Kraemer.

CONSENT AGENDA

Treasurer Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved October expenses totaling \$188,553.08. Moved by Treasurer Becht, seconded by Trustee Mitchell, to approve the consent agenda and finance report. ROLL CALL VOTE: Aviles, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. 6 AYES. 1 ABSENT. APPROVED.

PRESENTATIONS AND ANNOUNCEMENTS

Alex Gates, Curator for North Berrien Historical Museum, presented an update on upcoming events at the museum. He also presented the Board with new brochures which have been printed. He stated he has placed brochures in the Township lobby and encouraged everyone to pick one up. He also announced their Holiday Open House will be December 2nd, 3rd, 4th and 5th.

CORRESPONDENCE

Clerk Kraemer stated a letter had been received from Tom Hams, Psychologist from the Veterans Administration, thanking the Township for making parking space available for him to be able to access his VA vehicle in close proximity to his residence to reduce travel time and maximize his clinical contact time with veterans in the area.

Coloma Charter Township Board of Trustees

November 10, 2010

Page 2

Clerk Kraemer informed the Board of a letter she received regarding the Annual North Berrien Food Drive from November 1, 2010 to November 23, 2010. They have boxes located in different businesses where anyone can take their can goods or other donated items.

COMMITTEE REPORTS

Chief Pompey presented the October Police Report and reviewed some of the activities. He stated the downtown Halloween party was a success and recognized Chana Kniebes for all her dedication to help make it a success. He also noted his department is at 58% of budget for the year.

Supervisor Parrigin stated the Berrien County Road Commission has completed the approved projects for 2010. He stated he and Trustee Mitchell attended a meeting to discuss the 2011 road work.

Clerk Kraemer stated due to losing the part-time Deputy Clerk and the retirement of the Office Manager they are looking into outsourcing the weekly payroll. Paycor has been contacted to discuss this possibility.

Treasurer Brecht reported statistics for the months of August and September from the sewer plant. He stated they also need a new furnace at a cost of around \$34,000.00. The "Headworks" project is underway for a cost of \$400,000.00, which is a major improvement project.

Trustee Mitchell reported the fire department has responded to 209 calls to date. He stated now the fire truck proposal passed they opened the sealed bids for a new fire truck on Tuesday evening. They have a Fire Truck Review Board which will review the bids and make recommendations to the Fire Board.

Chana Kniebes reported for the North Berrien Community Development stating the NBCD and Chamber will present their Annual Community Appreciation Tribute on Thursday, December 2, 2010 at the Coloma FOP building. She also informed everyone Santa is coming to Coloma on December 1st from 6:00 to 8:00pm and will be located in the same building as the downtown Halloween party. The site is the former "Deli by the Park" building.

UNFINISHED BUSINESS

Supervisor Parrigin presented proposed and revised contracts from the Building Inspector and Electrical Inspector for the Board to consider. Last month, the inspectors were given contracts written by Attorney Brodie on behalf of the Township Board. Inspector Kelley and Inspector Voorhees modified some wording and Supervisor Parrigin asked for input from the Board regarding those changes. After discussion the Board concluded it was imperative that the Inspectors' have set office hours. A motion was made by Trustee Aviles, seconded by Treasurer Becht, the Electrical Inspector and Building Inspector maintain set office hours at a minimum of two days per week with a minimum of three hours spread over the two days. The hours must be posted for public information. ROLL CALL VOTE: Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

NEW BUSINESS

Clerk Kraemer stated the Township had received a packet from Merit Network, Inc. asking for approval, of a contract, regarding fiber-optic infrastructure which will pass through Coloma Township. After discussion a motion was made by Clerk Kraemer, seconded by Trustee Fulton, to approve the contract. ROLL CALL VOTE. Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

PUBLIC COMMENT:

Walt Nord, Newton Drive, stated he is concerned since the leaf proposal did not pass how people are going to dispose of their leaves and wanted to know if the Township had an alternative. Supervisor Parrigin stated anyone wanting to dispose of their leaves could call the company direct to make arrangements to take care of their leaves if they did not want to burn them.

Dave Fisher, 6667 Weatherford Dr., stated since the sewer project went through he has had problems with the drainage on his property. Supervisor Parrigin informed him he and Engineer Grange would take a look at it.

Pete Siglow, an associate of Wightman Engineering, stated his company is interested in any project the Township might need their assistance. He left his business cards.

Tony Bertuca asked if the Township is looking for any grants to assist in cleaning up the lake. Supervisor Parrigin informed him both Watervliet and Coloma Townships are still searching. Mr. Bertuca also asked about the status of the Coloma Rod and Gun Club. Supervisor Parrigin responded that is still be debated through the court system.

ADJOURNMENT:

Motion by Trustee Aviles, seconded by Trustee Fulton, to adjourn the meeting at 7:48 pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____