

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
November 9, 2011**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Jim Fulton, Cindy Aviles, and Jeff Mitchell. Absent Bryan Duffield.

The Pledge of Allegiance was led by Clerk Sandy Kraemer.

**CONSENT AGENDA**

Treasurer Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved October expenses totaling \$236,285.08. Moved by Treasurer Lance Becht, seconded by Trustee Jeff Mitchell, to approve the consent agenda, October Board minutes, and finance report. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Mitchell, yes. Absent Duffield. 6 AYES. 1 Absent APPROVED.

**PRESENTATIONS AND ANNOUNCEMENTS**

The audit firm of Gabridge & Company completed the audit for Coloma Charter Township this year. Joe Verlin, one of the auditors, presented the results of the audit. After reviewing the audit with the Board he stated Coloma Charter Township received an unqualified "clean audit" which is the highest grade given to municipalities.

**CORRESPONDENCE**

None

## COMMITTEE REPORTS

Clerk Kraemer stated the Township is working with Attorney Brodie on the non-union employee's agreement.

Chana Kniebes invited everyone to the North Berrien Community Development and Coloma Watervliet Area Chamber of Commerce annual community appreciation tribute to be held Thursday, December 8, 2011 at 5:00pm, upstairs at the Friendly Tavern Restaurant. She stated there were 1400 hot dogs served at the Community Halloween party in Baker Park.

Supervisor Parrigin informed the Board he will be meeting with the Berrien County Road Commission to look at 2012 projects.

Trustee Fulton stated there is nothing pending for the Planning Commission at the time.

Treasurer Lance Becht presented the September, 2011 sewer report and stated Coloma Township was the largest user at 32%. He also stated they are getting estimates to replace the furnace in the office area.

Chief Pompey presented his October, 2011 Police report. He highlighted some of the activities for the month and stated he would be happy to answer any questions. He also informed the Board there was a fireworks display permit application presented to himself and Fire Chief Spiegel. Police Chief Pompey and Fire Chief Spiegel recommend the Board approve this application. Supervisor Parrigin asked for approval of the fireworks display permit application. Trustee Jim Fulton, seconded by Trustee Cindy Aviles, made a motion to approve the fireworks display permit application. ROLL CALL VOTE: Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Mitchell, yes; Fulton, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Trustee Jeff Mitchell reported there were a total of 19 calls for the fire department for the month of October. He also reported they are working on getting firm figures for the Pumper and Tanker, which they will bring back to the 3 municipalities. Supervisor Parrigin appointed a Fire Truck committee consisting of Treasurer Lance Becht, Trustee Cindy Aviles, and Clerk Sandy Kraemer.

## UNFINISHED BUSINESS

Supervisor Parrigin asked for an adoption of Ordinance #102. This is an Ordinance to amend the Coloma Charter Township Zoning Ordinance by the rezoning, with conditions, of certain property located in Land Section 28 from the R-3 Multi-Family Residential with the conditions set for by Ordinance Number 95 to “R-3” Multi-Family Residential zoning classification with attached conditions; and to repeal all ordinances or parts of ordinances in conflict herewith. Trustee Jim Fulton, seconded by Trustee Jeff Mitchell, made a motion to adopt Ordinance #102. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Aviles, yes; Mitchell, yes; Fulton, yes; Becht, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Supervisor Parrigin asked for an adoption of Ordinance #103. This is an ordinance to amend the Coloma Charter Township Zoning Ordinance by the rezoning of certain property in Land Section 28 from an existing “R-3 Multi-Family Residential District zoning classification with conditions to a “C-1” Commercial District zoning classification; and to repeal all ordinances or parts of ordinances in conflict herewith. Trustee Jeff Mitchell, seconded by Jim Fulton, made a motion to adopt Ordinance # 103. ROLL CALL VOTE: Kraemer, yes; Aviles, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

## NEW BUSINESS

Supervisor Parrigin introduced Berrien County Drain Roger Zilke. Supervisor Parrigin requested Mr. Zilke be at this meeting to address issues and concerns the Board and residents have about the re-construction of the Smith/Strong Drain. Mr. Zilke gave everyone a hand-out informing the Board and residents about how the project came into being and how the project will be completed. There are 221 property owners, along with the Township, who will have a special assessment over a 20 year period. After a lengthy “question and answer” period and discussion, Supervisor Parrigin thanked Mr. Zilke for attending our meeting. At this point Supervisor Parrigin asked the Board their opinion as how the Township should go forward with this project. After Board discussion a motion was made by Trustee Cindy Aviles, seconded by Jim Fulton, to make a formal request to put the Smith/Strong Drain on hold until Coloma Township has the funds to afford the project. ROLL CALL VOTE: Aviles, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. 6 AYES. 1 ABSENT. MOTION CARRIED. Mr. Zilke will review the project.

Coloma Charter Township Board of Trustees  
November 9, 2011  
Page 4

Supervisor Parrigin appointed a committee to review sewer and water tap-in fees. The committee consists of Treasurer Lance Becht, Trustee Jim Fulton, and Trustee Duffield.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

Motion by Trustee Cindy Aviles, seconded by Trustee Jeff Mitchell, to adjourn the meeting at 8:30pm.

Respectfully Submitted,

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Sandy Kraemer, Clerk

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Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_