

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 14, 2009

CALL TO ORDER

Supervisor Kenneth Parrigin called the regular meeting to order at 7:05 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Cynthia Aviles, Bryan Duffield, Jim Fulton, and Jeff Mitchell. Absent: None

The Pledge of Allegiance was led by Trustee Duffield.

CONSENT AGENDA

Treasurer Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved September expenses totaling \$232,169.14. Moved by Treasurer Becht, seconded by Trustee Mitchell to approve the consent agenda and finance report. ROLL CALL VOTE: Aviles, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. APPROVED

PRESENTATIONS AND ANNOUNCEMENTS

Kandy Hays from the North Berrien Food Drive announced this is the second year she is heading a Thanksgiving Food Drive with all food collected to go to the Food Pantry at the Coloma Methodist Church for families who can not afford food for their families. She passed out postcards informing everyone where they could drop off their food if they were interested in donating.

CORRESPONDENCE

None

COMMITTEE REPORTS

Trustee Aviles reported progress is being made on the non-union handbook and hoped to have a meeting soon with the personnel.

Trustee Aviles asked Chana from the North Berrien Community Develop to report for this committee. Chana announced the NBCD and Coloma Police department are sponsoring a Halloween Parade and Hot Dog Roast on October 31, 2009. The costumed children will meet at the North Berrien Fire Rescue Department at 2:45pm to walk through town to Baker Park where there will be games, food, and candy for the children. This will replace the usual downtown merchants trick or treating. Following this event trick or treating to homes in the City and Township will be permitted from 5:00 to 6:30pm.

Supervisor Parrigin reported there will be a Road Committee meeting on November 2, 2009 regarding plans for 2010.

Trustee Fulton stated the Planning Commission was approached by Carlos Stockwell, from Sparkle Car Wash, who would like to build storage units on his property. They will be discussing it. Also under new business he will present the adoption of the updated Township Master Plan.

Treasurer Becht announced the Joint Sewer committee approved purchasing a new truck for the sewer plant. Soon they will be purchasing a new furnace for the building.

Chief Pompey gave his Police report in which he highlighted some of the activities of the report. He also announced the "Officer of the Month" is Michael Prince but he was unable to be at the meeting as he was in Florida.

Trustee Mitchell introduced the new Fire Chief Jim Spiegel and asked the Chief to give the audience and Board a brief synopsis of his career and his family, which he did. He also announced the North Berrien Fire Rescue Department and Auxiliary will be hosting a craft show and chili bake-off in October.

Trustee Duffield stated the leaf company is planning on picking up leaves the weeks of November 2, November 9, November 16, and November 23.

A new report was added this month and going forward will be published quarterly. Kevin Leitz from the Sanitization Department gave the report. He stated the Township has resumed the Sanitation Department and they have repaired several lift stations which has reduced call volume, also there are 10 to 11 manholes which need to be lifted to ground level to be able to find especially in the winter.

UNFINISHED BUSINESS

Engineer George Granger presented pay estimate # 24 from Balkema Excavating, Inc., in the amount of \$69,272.22 which were eligible revisions and resulted from Change Order Nos.1,2,3, and 5. Motion by Treasurer Becht, seconded by Clerk Kraemer, to approve pay estimate #24 from Balkema Excavating, Inc., in the amount of \$69,272.22. ROLL CALL VOTE: Aviles, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. NAYES-0. MOTION CARRIED.

Engineer George Granger presented Change Order No. 6, regarding Paw Paw Lake Road at Coloma North Road, in the amount of \$82,040.00. Motion made by Trustee Aviles, seconded by Trustee Mitchell to approve Change Order No. 6, in the amount of \$82,040.00. ROLL CALL VOTE: Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes. NAYES -0. MOTION CARRIED.

Clerk Kraemer asked for an approval to adopt resolution that would enable the board to approve the final draft of the Township Master Plan, which is required under the new Michigan Enabling Act. Trustee Fulton, seconded by Trustee Mitchell, made a motion to approve the resolution for the Township Master Plan. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes; Fulton, yes; Becht, yes. NAYES -0. MOTION CARRIED.

Trustee Fulton made a motion, seconded by Trustee Aviles, for the adoption of the Township Master Plan and Future Land Use Update. ROLL CALL VOTE: Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Aviles, yes; Duffield, yes; Mitchell, yes. NAYES- 0. MOTION CARRIED.

NEW BUSINESS

The Board received copies of the annual audit report prepared by Plante & Moran. Trustee Aviles questioned why the auditors were not at the Board meeting to make the presentation, also why the entire finance committee did not meet with the auditors for their exit review. After discussion determining there are several of our departments that have annual audits would it be cost efficient to bid this out as a package? The finance committee will investigate it.

PUBLIC COMMENT:

Tim Sewcyck, Trustee from Hagar Township, stated he agreed it is a good idea for all of us to take a look at all the annual audits we do as Townships and possibly we could save money by bidding out the annual audits as a package.

ADJOURNMENT:

Moved by Trustee Aviles, seconded by Trustee Duffield, the meeting adjourned at 8:12pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____