

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**October 9, 2013**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Bryan Duffield, Jim Fulton, Matt Moser and Rob Harper.

The Pledge of Allegiance was led by Trustee Matt Moser

**CONSENT AGENDA**

Treasurer Lance Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved the September expenses totaling \$155,334.87. Moved by Treasurer Becht, seconded by Trustee Jim Fulton, to approve the consent agenda and September Board minutes. ROLL CALL VOTE: Becht, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes. ALL AYES.  
APPROVED

**PRESENTATIONS AND ANNOUNCEMENTS**

Attorney Steve Smith announced he is running for District Court Judge. He stated he was at our meeting to introduce himself and ask for everyone's support. He informed everyone he grew up in Coloma, graduated from Notre Dame College, and is an Attorney in St. Joseph.

**CORRESPONDENCE**

Clerk Kraemer informed everyone there is going to be a "town hall meeting" to present the concept of combining the North Berrien Fire and Rescue with the Watervliet Fire Department, on October 23, 2013, at the North Berrien Senior Center, the time is 7:00pm. This is an informational meeting only and there will be no decisions made at this meeting.

Clerk Kraemer reported she received a letter thanking the Board for their contribution last year to the "Halloween in the Park" and asked if we could make the same \$300.00 contribution again. Clerk Kraemer asked for a motion to make the contribution. Trustee Bryan Duffield, seconded by Trustee Rob Harper, made a motion to contribute

## CORRESPONDENCE CONTINUE

\$300.00 to “Halloween in the Park”. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Becht, yes. ALL AYES  
MOTION CARRIED.

## COMMITTEE REPORTS

Supervisor Parrigin reported most of the scheduled road work for the year has been completed.

Chana Kniebes, from North Berrien Community Development stated the annual “Halloween in the Park” will be held this year Saturday, October 26, 2013 in Baker Park in downtown Coloma. Children can come in costume to the Fire Station and walk to Baker Park where they will be served hot dogs, chips, cupcakes, candy and beverages. The time is from 3:00pm to 5:00pm and all is free. This replaces merchant trick or treating.

Trustee Jim Fulton reported there are some permanent structures being built on docks on Paw Paw Lake. The planning commission is investigating as to whether they have any jurisdiction over them. After Board discussion, Trustee Fulton made a motion to approve a Resolution to impose a temporary moratorium on the issuance of permits for the construction of permanent shelter structures (shore stations) for watercraft for 9 months, seconded by Trustee Duffield. ROLL CALL VOTE: Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes. ALL AYES.  
MOTION CARRIED.

Police Chief Randy Pompey presented his monthly police report. He highlighted some of the activities and asked if anyone had any questions. He stated his department has some information on the person who robbed Wesco and they are pursuing it.

Trustee Rob Harper reported there were 18 fire runs in September. He stated the Fire Department has free smoke detectors available compliments of Serve Pro. Chief Ruff is moving forward with the “Box Cards” (mutual aid) system. There are 3 Fire Fighters in Officer Classes. The Fire Department is doing Fire Safety programs at Washington elementary and Coloma elementary then doing some follow-up with the principals.

Trustee Bryan Duffield reported the cemetery is winding down for the winter.

## UNFINISHED BUSINESS

Ryan Stroud, from Wightman and Associates, stated the Michigan Department of Environmental Quality (MDEQ) is implementing a new Storm Water, Asset Management & Wastewater (SAW) grant and loan program. This will be a highly competitive program and projects will be funded on a first come first serve basis. Ryan stated his company is committed to helping the Township secure funding to strengthen the community and protect the environment. Supervisor Parrigin asked the Board to approve a task force team made up of Rory Bell, Lance Becht, and himself to work on this project along with Ryan Stroud from Wightman and Associates. Trustee Rob Harper, seconded by Trustee Jim Fulton, made a motion to set up a task force team of, Maintenance Supervisor Rory Bell, Treasurer Lance Becht, and Supervisor Ken Parrigin to work on this SAW program along with Ryan Stroud, from Wightman and Associates. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Becht, yes; Parrigin, yes. ALL AYES. MOTION CARRIED.

## NEW BUSINESS

Clerk Kraemer stated there have been discussions on cleaning the Township Hall. Supervisor Parrigin, Maintenance Supervisor Rory Bell, and she thought there should be job duties listed then put it out for bid but wanted it brought before the Board for approval. After discussion Trustee Bryan Duffield, seconded by Trustee Matt Moser, made a motion to make a list of job duties for cleaning the Township Hall then put it out for bid. ROLL CALL VOTE: Duffield, yes; Harper, yes; Fulton, yes; Becht, yes; Parrigin, yes; Kraemer, yes; Moser, yes. ALL AYES. MOTION CARRIED.

## PUBLIC COMMENT:

Joe Martin stated it looked like the Berrien County Road trucks are out cleaning drains but not doing a very good job.

Terese Lang was upset due to the SAD (Special Assessment District) project putting chemicals into the lake killing the fish and trees. She is from Watervliet so Supervisor Parrigin suggested she report it to the Supervisor in her area.

Tony Bertuca questioned if the \$25,000.00 in the Fire Board Budget was taken out when they did not purchase a boat. Trustee Rob Harper informed him it is in the capital funding money. Supervisor Parrigin stated this is a question for the Fire Board not the Township Board.

Coloma Charter Township Board of Trustees  
October 9, 2013  
Page 4

**ADJOURNMENT:**

Moved by Trustee Bryan Duffield, seconded by Treasurer Lance Becht, to adjourn the meeting at 8:15 pm.

Respectfully Submitted,

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Sandy Kraemer, Clerk

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Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_