

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 11, 2013

CALL TO ORDER

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Lance Becht, Trustees Bryan Duffield, Jim Fulton, Matt Moser and Rob Harper.

The Pledge of Allegiance was led by Trustee Matt Moser

CONSENT AGENDA

Treasurer Lance Becht presented the consent agenda. Treasurer Becht reported the finance committee met and approved the August expenses totaling \$92,832.73 Moved by Treasurer Becht, seconded by Trustee Jim Fulton, to approve the consent agenda and August Board minutes. ROLL CALL VOTE: Duffield, yes; Harper, yes; Becht, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes. ALL AYES.
APPROVED

PRESENTATIONS AND ANNOUNCEMENTS

Denny Sexton, Berrien County Emergency Dispatch, presented a list of addresses that is a concern to the emergency dispatch people who have to respond to an emergency in the area. He highlighted some of the main concerns and asked for help in getting these addresses corrected. Supervisor Parrigin set up a committee of Trustee Rob Harper, the Township assessor, and Mr. Sexton to get these addresses corrected.

CORRESPONDENCE

Clerk Kraemer received a letter for the Knights of Columbus asking permission for their annual "Tootsie Roll" drive on October 11, 12, & 13, 2013. After discussion Trustee Bryan Duffield, seconded by Rob Harper, made a motion to approve the Knights of Columbus "Tootsie Roll" drive on October 11, 12, & 13, 2013. VOICE VOTE: ALL AYES.

COMMITTEE REPORTS

Clerk Kraemer reported there was a contract renewed and a title change for Rory Bell who is now the townships "Waste Water/Maintenance Department Supervisor and Ordinance Officer".

Chana Kniebes, from the North Berrien Community Development, reminded everyone of the Golf Outing to be held on Friday, September 13, 2013, and invited all to attend. Also she stated the annual "Halloween in the Park" will be held this year Saturday, October 26, 2013 in Baker Park in downtown Coloma. Children can come in costume to the Fire Station and walk to Baker Park where they will be served hot dogs, chips, cupcakes, candy and beverages. The time is from 3:00pm to 5:00pm and all is free. This replaces merchant trick or treating.

Supervisor Parrigin reported repairs are being made to designated roads.

Trustee Jim Fulton reported there are some permanent structures being built on docks on Paw Paw Lake. The planning commission is investigating as to whether they have any jurisdiction over them.

Police Lieutenant Jason Roe presented the August police report. He highlighted some of the activities and asked if anyone had any questions.

Trustee Rob Harper reported there were 18 fire runs in August. Due to the lack of staffing during the day for Station #2, Fire Chief Bob Ruff, is proposing the budget be amended to add a line item for Duty Pay. He suggested a transfer of \$10,000.00 into the line item from the Capital Expense line item. This will ensure there will always be qualified firefighter on station to drive to emergencies during the week. The firefighters would be paid \$10.00 an hour when on duty if approved. The auxiliary craft show will be held on October 19, 2013 at Station #1.

Trustee Bryan Duffield stated there are an excessive number of cars driving through the cemetery due to road construction on the Coloma Heights subdivision.

UNFINISHED BUSINESS

Supervisor Ken Parrigin reported he had a meeting to discuss the De-Icers/bubblers on Paw Paw Lake. He will have another meeting on September 24, 2013, 9:00am at the Township hall and asked Charles Pater if he could attend and he stated he could be there.

Clerk Sandy Kraemer stated last month Police Chief Pompey presented a quote from Double K Enterprises, Inc. to update our main computer server and the Board wanted more information on it. The finance committee, along with Supervisor Parrigin, met with Kevin Kramp, owner of Double K Enterprises, Inc and he detailed all the updates that were needed to keep our main server secure. The Board had the details in their Board Packets and after discussion Trustee Matt Moser, seconded by Jim Fulton, made a motion to approve up to \$15,000.00 for the updates to the main computer server. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Becht, yes; Parrigin, yes. ALL AYES. MOTION CARRIED.

There will be a Water Authority meeting on September 17, 2013, between the Township and the City to discuss an increase to the water billing due to a new water tower.

NEW BUSINESS

Clerk Kraemer informed everyone the North Berrien Community Development and the Coloma-Watervliet Chamber of Commerce will have to from its current location, above Chemical Bank in downtown Coloma, they are looking for a place to move. Since the Township has an office available we have asked if the NBCD would like to move to the Township. Their response is they will let us know after the Chamber meeting and the NBCD meeting.

PUBLIC COMMENT:

None

ADJOURNMENT:

Moved by Trustee Matt Moser, seconded by Trustee Jim Fulton, to adjourn the meeting at 8:15 pm.

Coloma Charter Township Board of Trustees
September 11, 2013
Page 4

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____